

Volunteer position

Sport for Development and Peace



United
Purpose

Formerly known
as Concern Universal



About Us

United Purpose is a Wales-based international development organisation with an innovative, community-led approach to tackling poverty and inequality and helping people move beyond aid. Working in 17 countries across Asia, Africa and Latin America, UP supports four million people each year to find creative solutions to poverty that last.

UP's vision: a world where justice, dignity and respect prevail for all.

UP' purpose: to work with people to move Beyond Aid

UP's way: challenging the dependency culture, providing practical local implementation of the sustainable development goals and placing communities in the leadership of innovative solutions.



UP has a global turnover of £29 million and reaches 4 million people annually. Our income has increased significantly in the past few years, and we have been successful in growing our impact and reputation.

Building on our strong track record of community-level delivery, we are now looking to scale up and stimulate bold, creative ways to solve global problems. We plan to generate more strategic income, develop and refine our finance and operations management systems, and invest in the talented and committed people at UP by nurturing an environment of learning, entrepreneurial energy and success.



In 2016 UP merged with International Inspiration, a London 2012 legacy charity using sport in international development, using an approach known as Sport for Development and Peace (SDP). UP is now working to mainstream SDP into its country programmes, as well as acting as a thought-leader among organisations working in the SDP sector. UP is also working to harness opportunities in the world of sport in its fund-raising and publicity work.

Why Volunteer with UP?

Something for everyone!

- Work in an exciting office with passionate people
- Invitation to office social events
- Genuinely contribute to United Purpose's work in lifting people out of poverty
- Tea, coffee and cake and lots of it!

Just starting out?

- Gain skills and experience working in an office
- Introduction to international development and, specifically for this role, Sport for Development and Peace
- United Purpose can act as a referee for potential employers

Established in your career and looking for something new?

- Develop and utilise analytical and presentational skills
- Become part of a small highly motivated team of professionals and volunteers working in open, team environment
- Develop mentoring skills - and benefit from exchange of ideas from colleagues

Volunteer with the UK Team



United Purpose's head office is in Cardiff. Within the Cardiff office we have a strong Fundraising and Business Development Team which supports our Country Programmes to raise money for the programmes in Africa, Asia and Latin America. Sport for Development and Peace (SDP) cuts across both Fundraising and Business Development, and therefore this volunteer role will deal with both these areas.

Objective and activities:

The volunteer will support two areas of work in UP:

- 1. SDP thought-leadership** – UP co-chairs (along with another NGO, Tackle Africa), the Bond SDP group (Bond is the UK's national umbrella body on SDP), comprising some 60 NGOs and other stakeholders. The volunteer will support the co-chairs in coordinating activities of this group. This could include, for example, activities around documenting evidence on the effectiveness of SDP in international development, and influence/advocacy activities (eg. within Bond, and to donors and the public), as well as administrative tasks to support the functioning of the group.
 - 2. Fund-raising and campaigning for UP** – give support to UP's 'SDP Nation' initiative: to convene relevant stakeholders in Wales (sports, government industry, media), to raise awareness about SDP and generate funds for SDP projects. This could involve administrative and logistical support in networking and organising meetings and events.
- **Role title:** Volunteer
 - **Reporting to:** Global Advisor, Sport for Development and Peace (Steve Harknett)
 - **Location:** United Purpose, 14 Cathedral Road, Cardiff, CF119LJ, UK
 - **Dates:** 1 or more days per week (3 month minimum)
 - **Start Date:** ASAP

Skills and experience



We welcome applications from volunteers at all stages of their career- college and university students, recent graduates, professionals and newly retired.

Essential

- Good written and verbal English.
- IT literate, including familiarity with Microsoft Outlook and Word.
- Interest/experience in the use of sport for social good
- Good analytical skills- ability to distil large amounts of information without using jargon
- Good interpersonal skills and a friendly and flexible approach to teamwork
- Disciplined and committed
- Good administrative and organisational skills

Desirable

- Experience of working in an office environment
- Connections with the Welsh sports sector
- Knowledge of development issues
- Experience of working overseas

To apply for this role please complete an application form (found on our website) and send with a short covering letter to:

volunteer@united-purpose.org



All applications will be acknowledged but only successful applications will be contacted further.

United Purpose has a Safeguarding Children and Vulnerable Adults Policy, which reflects our commitment to protecting the people with whom we work. All candidates will be expected to comply with this policy and its procedures.

